



# San Mateo County

December 14, 2016 General Meeting Minutes

## Attendance:

Present:

Michael Kubiak	FSSMC - Executive Director
Mark Mondragon	Coastside San Mateo County
Matt Lucett	Belmont
Tony Barnosky	Jasper Ridge
Ken Loomis	PG&E
Ed Hayes	South Skyline Fire Safe
Adrian Shum	Caltrans
William McMahan	Caltrans
Stephen Kraemer	SMCo Parks
Craig Beckman	Mid-Peninsula Open Space
Rich Sampson	CAL FIRE
Sarah Collamer	CAL FIRE
Julie Parenti	Central County FD
Brigitte Shearer	Highlands Recreational District
Denise Enea	WFPD
Don Bullard	WFPD
Marshall Hird	WFPD

## Introductions

Members present introduced themselves.

## Community Outreach – Marketing Letter Review -- Denise

Send to Public Works, Parks Depts., Mayor, City Mgrs., Board of Supervisors, and HOA's

Create Master Database to send notifications of and invitations to Annual BBQ, Speaker Series, Living with Fire brochure

Target is to email marketing letter mid-January

## Discussion of \$100 Membership Dues (Jan. 2017) Proposal - All Members

Small Grant: Mid-Pen, PG&E

Raise Admin Fee for Hand Crews: From \$250 to \$300, approved at \$300 by members

## Update on Sponsor/Project Check List – Denise to review input from Members

Make modifications to check list per member input

Put check list form on website

Put FC31 and 32 links on check list form

## **December 14, 2016 Meeting Minutes Cont'd.**

### **Fire Safe Sponsors for Projects – Members to provide available personnel**

Review of sponsor training refresher form

County Parks and Woodside Fire Protection District have available sponsors. Need two-week notice, Steve Kraemer from County Parks to speak with his boss to confirm commitment

FSSMC to bill out for SMCo Parks costs, a bill out fee of \$35 was suggested, Steve to confirm

Consider interns and cadets from respective agencies, liability to be covered by providing agency, College of San Mateo fire school is also a great resource

### **Grant Updates - Denise, Mike and Sarah**

**Tracked Chipper Award:** A safety program is needed given complexity and scale of chipper, need to check on driver's license requirement.

Don Bullard, WFPD, can put together safety program.

Maintenance is going to be expensive, send to dealer after each usage or have them come to County Parks

**Highlands Recreational District:** Making good progress, grant period ends on 8/31/17

**Woodside Road/Skywood Acres:** Get CEQA done by end of January, get DIR from CalTrans

**Los Trancos/Vista Verde:** Eighth Crew Day completed along roadside of Alpine Road

**Palomar Park:** Very last segment of grant, roadside cleanup completed in late-November.

**PG&E:** Kirk Shearer will return in 2017, January is transition month.

**CAL FIRE SRA Money for Hand Crews:** 20 to 25 days available for Huddard Park

**CAL FIRE Engine Crews:** Fuel Reduction Project: Palomar Park, Huddard and Wunderlich Parks, old four-wheel drive access road to Edgewood Road

**FM Global:** Prevention Signs: SR92 @ SR35 installed, Pescadero installed, 3 more installations to come

**Jasper Ridge:** CAL FIRE Engine Hand Crews needs to be discussed with Tony Barnosky, Executive Director

**Community Chipping Grant:** None currently available

**Federal:** Talk to CFSC re federal grant monies, could be harder in '17 to get money

**CAL FIRE:** Water tanks \$10K, Truck trail signs \$4K

### **Web Site Update - Members to provide input to Mike prior to mtg.**

Incorporate Matt Lucett's and Sarah Collamer's emails.

Mike to work with Todd Lando as necessary.

### **Roundtable**

Members presented what they've been working on since the last FSSMC meeting.

**CAL FIRE:** New chipper available

**PG&E:** Tree Worker Safety around Power Lines: DVD's available from PG&E

**South Skyline:** 35 participants in their chipping program, 50% in SMCo

**SMCo Parks:** Pulling broom, euc removal along SR84 completed, King's Mtn Rd removed 300 trees, Archery Range needs fuel reduction because of night-time shooting, Rich's Road: grading of dips and bars, Quarry

Park: cleaning up, new road in Wunderlich Park

**Mid-Pen Open Space:** Bridges are being upgraded.

**Adjourned at 11:04 am**